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## Sault Ste. Marie Region Conservation Authority Conservation Area Event Agreement

Agreement Date: \_\_\_\_\_

Renter/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Event: \_\_\_\_\_

Description: \_\_\_\_\_  
\_\_\_\_\_

Date of Function: \_\_\_\_\_ Time of Function: \_\_\_\_\_ to \_\_\_\_\_

Type of Function: Private \_\_\_\_ Public \_\_\_\_

Expected Attendance: \_\_\_\_\_ (approx. # people)

Will admission be charged for the event: \_\_\_\_ Yes \_\_\_\_ No

SSMRCA shall not be held responsible for any liability or damage claims for injury to persons or property from any cause relating to the occupancy of the area by the RENTER, including those arising out of damages or losses occurring both in the area and in the immediate vicinity of the area during the term of this agreement or any extension of such term. No alcohol is to be served or consumed on Conservation Authority property at any time.

I hereby acknowledge that I have carefully read the above, all statements are true, and I did read and agree with the Terms and Conditions and I have received a duplicate copy of this agreement this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

### RENTER

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Renter Contact: (if not the same as above)

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: Res. \_\_\_\_\_ Cell \_\_\_\_\_

Bus. \_\_\_\_\_

E-Mail: \_\_\_\_\_

Office Use:

Fees Agreement: Rental \$ \_\_\_\_\_

Fees Received: Rental \_\_\_\_\_ Due:

INSURANCE CERTIFICATE RECEIVED \_\_\_\_\_

Approved by:

Date:

## Conservation Area Event / Terms and Conditions

**NO alcohol is to be served or consumed on Conservation Authority property.**

### **1. RENTAL**

- a. The RENTER agrees to provide SSMRCA with the rental payment (and damage deposit if required) in the form of cash, VISA, interact or (certified) cheque in accordance with the dates stated.
- b. If the RENTER fails to use the area for the rental date, SSMRCA may charge an admin fee of **\$50.00 +HST** unless the RENTER has given SSMRCA at least 30 days written notice that it will not be using the area on that date.

### **2. AREA CARE AND CONDITION**

- a. The RENTER shall clean the area immediately after the rental period. If the RENTER fails to comply with this Clause and any additional requirements, the RENTER agrees that SSMRCA will charge the cost of doing the cleaning and performing other remedies at the flat rate of **\$250.00 +HST**.

### **3. RENTER'S RESPONSIBILITY**

- a. Assume full responsibility for the discipline of the members and guests and others who may be in attendance and to see that orderly conduct is maintained both in the area and in the immediate vicinity of the area.
- b. Restrict use of the area to the purpose stated in this agreement (TYPE OF FUNCTION) and not permit the use for any other purpose without prior, express and written consent of SSMRCA.
- c. Not to use the area in any manner that will increase risks covered by insurance on the area and result in an increase in the rate of insurance or a cancellation of any insurance policy.
- d. Any unauthorized assignment, sublease, or license to occupy by the RENTER shall be void and shall terminate this rental agreement at the option of SSMRCA.
- e. Not to keep, use or sell anything prohibited by any policy of fire insurance covering the area, and shall comply with all requirements of the insurers applicable to the area necessary to keep in force the fire and liability insurance.
- f. Not to allow any waste or nuisance in the area or use or allow the area to be used for any unlawful purpose according to bylaws of the City of Sault Ste. Marie and the laws of the Province of Ontario and the Dominion of Canada.

### **4. LIABILITY AND INDEMNITY**

- a. The RENTER agrees that it will indemnify and save harmless SSMRCA from any and all liability, loss or other damage claims or obligations resulting from any injuries or losses of this nature.
- b. The SSMRCA shall not held responsible for any liability or damage claims for injury to persons or property from any cause relating to the occupancy of the area by the RENTER, including those arising out of damages or losses occurring both in the area and in the immediate vicinity of the area during the term of this agreement or any extension of such term.

### **5. INSURANCE (required for Public events and recommended for Private events)**

- a. The RENTER shall obtain commercial general liability insurance coverage to protect against liability for damage claims through public use of or arising out of accidents occurring in or around the area. The insurance policy shall provide a minimum coverage amount of **\$2,000,000**. The insurance policy shall also provide coverage for contingent liability of SSMRCA on any claims or losses.
- b. The insurance policies shall be delivered to SSMRCA on or before the date the RENTAL FEE BALANCE is due, per this agreement.
- c. If the insurance policies are not delivered to SSMRCA, SSMRCA is authorized to cancel the event and the SSMRCA will notify the RENTER by phone and /or e-mails per the information provided on this agreement.

Renter

Signature: \_\_\_\_\_ Date: \_\_\_\_\_